

Members are not required to have a login with an individual profile, but it has value for CEA to communicate with members of the firms and will assist staff when they are registering for events. <u>All staff</u> of every member firm can have an individual login and profile.

Step 1.

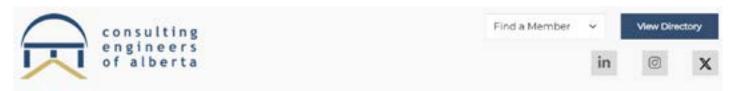
<u>Click here</u> to reset your password. Enter your email address and click <u>Submit</u> . The	e system will send you an email with
instructions to update your password.	

Email address *	
	Submit

Note – If you get the message "Unable to find email": <u>Click here</u> to register, to receive login instructions.

Step 2.

After updating your password (Step 1 above), Click here to login (image below)



Who We Are Membership Advocacy & Publications Events Members Only Contact us

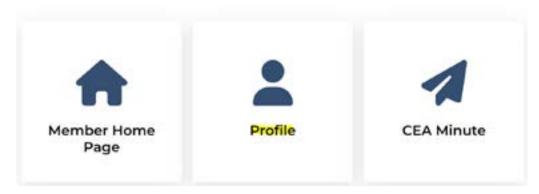
Join | Members Login



After logging in you will see a Members Only Page. Click on Profile.

Members Only

Home > Members Only



Please take a minute to review and/or update your profile, this assists CEA to have your most up to date information for communication.

(NOTE: No individual profile information will be displayed on the website or any directory). All individual profiles are for internal CEA information and use.

The Consulting Engineers of Alberta will be adding more features, with member specific communication to the Member Home Page (image below) in the future.

Member Home Page

Home > Members Only > Member Home Page

Update Profile

Click here to update profile.

Post a Job

Click here to to visit **Job Administration Centre** to post a job.

Note: Only people assigned to the job board can post job on the website. If you would like to get access to it, please email info@cea.ca.

CEA Minute

Click here to to visit CEA Minute page.

Update Password

Click here to update your password. Enter your email address and click **Submit**. The system will email you link to update your password.



Update your profile (Image below) – Review or update your changes and click Save

	Save Back		
Salutation	Please Select One	v	
First Name *			
Last Name *			
Suffix			
Email*			
Primary Phone			
Timing Times			
Extension			
Cell Phone			
Extension			
Primary Office*		v	
Title			
Secondary Office	Please Select One	¥	
Areas of Interest	☐ Human Resources/Professional Development		
	Communications/Marketing		
	Finance/Accounting		
	International Business		
	Business Practices/Contract Control		
	Government and Public Relations		
	Young Professionals		
	Please check areas of interest		
CEA Communications	☐ Electronic newsletter		
Opt-out	t		
	Professional development seminars (electronic)		
	All paper mail		
	All electronic mail		
	Please check any you do not wish to receive		
Language Preferred	English	v	
Display In Directory	0		
	Save Back		



Added feature: A benefit to logging in prior to registering for CEA events, the system will auto-fill your information (name and email) in the registration form. However **Logging in with an ID** is <u>not</u> mandatory to register for events.

Job Administration Center: For individuals that currently use the Job Board, existing username and passwords are still active. This can be accessed from the **Member Home Page**.

Member Home Page

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Job Admin Centre

Home > Members Only > Job Admin Centre

Click here to view Ac	Add New Job		
Active Jobs	Add New Job		
Company	Job	City	Closing Date
Archived Jobs			
Company	Job	City	Closing Date